

Stage 1 Search: US\$95 - The Marriage Officer's name is known

If guests' Certificates need to be reprinted, and guests know the Marriage Officer's name we will make an application for the 2 Certified Certificates.

The fees of US\$95 will include the following procedures:

- All phones calls costs to the Registrar
- Fee for the Application for 2 Certified Certificates (Please allow about 21 days to process)
- All email correspondence with guests until Certificates are received by guests
- Registered Mailing of Certificates (Please allow about 28 days to reach you)

Stage 2 Search : US\$115 - The Marriage Officer's name is not known

If guests' Marriage Certificates need to be reprinted, and the Marriage Officer's name is not known, a first search for the Record will be made, and which can be successful the same day up to a couple of weeks. Upon finding the Record, we will make a new application of the said 2 Certified Certificates.

The fees of US\$115 will include the following procedures:

- Fee for the Search application of guests Records
- Fee for the Application for 2 Original Certificates (Please allow about 21 days to process)
- All email correspondence with guests until Certificates are received by guests
- Registered Mailing of Certificates (Please allow about 28 days to reach you)

IMPORTANT

1) If more than 2 copies are necessary, an additional US\$5 per extra copy will apply.

2) If once the Marriage Record is found, the 2 new Certified Copies need to be reprinted quicker than 3 weeks, an **Express Service** is available at an additional US\$20, and which provides us with new Marriage Certificates within 10 working days from the day the Marriage Record is located (instead of 21 days).

3) Should the Certificates be sent to the couple via **Express Mail**, such as **DHL**, and by the couple within 2 to 3 working days, will attract an additional of US\$45 for the US/Canada and US\$50 for Europe. The applicant may choose that option once the Marriage Records have been located, and the Certified Marriage Certificates being reprinted.

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